

## Level 4 Quality Practitioner Standard



### Functional Skills

If you have not acquired a full GCSE or equivalent level qualification to grade C/4 in English and Maths when you start your apprenticeship programme, you will be required to sit and pass the Functional Skills aspect of that subject during your scheme.

### Courses Aims and Objectives

A Quality Practitioner will deploy effective Quality Practices in their responsible area to ensure organisations fulfil the contractual and regulatory requirements of their customers and other stakeholders. Capturing this within their assessment plan will involve splitting the programme into four main elements:

1. Quality Planning (planning a delivery system for reliable outputs, such as implementing Quality Management Plans)
2. Quality Assurance (providing confidence to stakeholders that Quality standards are maintained, such as conducting audits)
3. Quality Control (verifying a product or service is meeting agreed specifications, such as carrying out inspections)
4. Continuous Improvement (preventing recurrence of poor quality through analysis and addressing the root cause of poor quality, such as conducting investigations).

## Competency Log

During your time on programme, you must compile a Portfolio of Evidence. CSR have assigned you a Vocational Skills Coach (VSC) who will work with you to evidence your Knowledge, Skills and Behaviour through various assessment methods.

The VSC will enrol you onto the Quality Practitioner Standard, followed by weekly inputs for the first month and monthly inputs thereafter. Please note, all on-line sessions will be recorded. This enables new and existing members of staff time to learn about the apprenticeship, their workplace, and the job role they will be undertaking. The broad purpose of the occupation is to deploy effective Quality Practices in your responsible area to ensure your organisation fulfils the contractual and regulatory requirements of their customers and other stakeholders. All evidence will be uploaded to your OneFile account.

Some of the main standards you will be demonstrating -

Quality Planning (planning a delivery system for reliable outputs, such as implementing Quality Management Plans)

Quality Assurance (providing confidence to stakeholders that Quality standards are maintained, such as conducting audits)

Quality Control (verifying a product or service is meeting agreed specifications, such as carrying out inspections)

Continuous Improvement (preventing recurrence of poor quality through analysis and addressing the root cause of poor quality, such as conducting investigations)

## End Point Assessment

During the last 6 months of your programme, you will enter the End Point Assessment window. You will undertake a work-based project. Upon completion of this you will then be assessed by an independent EPA organisation. The formal assessment will comprise of a professional discussion under pinned by the portfolio of evidence that you compiled during your time on programme.

For more information about the assessment plan, please visit the IfATE website:

<https://www.instituteforapprenticeships.org/apprenticeship-standards/quality-practitioner-v1-0>

## Professional Recognition

This standard provides individuals with the opportunity for recognition by the Chartered Quality Institute for Practitioners. Talk to your tutor to find out more.



